



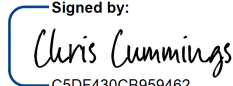
Board of Directors Meeting Minutes
 Tuesday, June 18, 2024 at 6:30pm
 2 Gould St, Unit 118 Smiths Falls - Community Room

Immediately Following Annual General Meeting

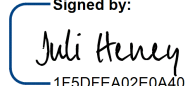
Present:	Christopher Cummings (Board Chair), Sandra Shaw (Vice Chair), Irv Mazurkiewicz (Treasurer), Jackie Lord, Dorothy Thomson, Sandy Mark, Sharon O’Hara, Timothy Woods, Michele Bellows (CEO/Ex-Officio), Anne Caron (Director of Corporate Services & CFO), Kristian Gundersen (Executive Assistant/Recorder)
Guests:	
Regrets:	Christine Joli-Coeur, Stefany Kawka, Juli Heney (Secretary), Bridget Bygrave

	Agenda Items	Discussion
1.	Constitution of Meeting & Welcome	C. Cummings, Chair, called the meeting to order at 6:15pm and confirmed quorum is met. He welcomed all in attendance and provided a land acknowledgment.
2.	Approval of Agenda	There were no additions or revisions requested to the agenda. Motion: That the RCHS Board agenda for June 18, 2024 be approved as circulated. Moved by: Sharon O’Hara Seconded by: Irv Mazurkiewicz Carried.
3.	Declaration of Conflict of Interest	None declared.
4.	Election of Officers for 2024-2025	Michele Bellows, CEO, advised that in accordance with the organization’s bylaws, Officers of the Corporation must be elected by resolution at the first meeting of the Board following the Annual Meeting of Members. The Executive Committee put out a call for interest in Officer positions in April 2024, to identify current Officers who wish to remain in office, and any additional nominees for the positions. It was noted that should there be multiple candidates for one Officer position, a secret ballot would be held. Motion: That the Board elects the following officers for the 2024-2025 year: <ul style="list-style-type: none"> • Chair: Chris Cummings • Vice Chair: Sandra Shaw • Secretary: Juli Heney • Treasurer: Irv Mazurkiewicz Moved by: Sharon O’Hara Seconded by: Dorothy Thomson Carried.

	Agenda Items	Discussion
5.	Remarks from the Chair	C. Cummings, Chair, welcomed the 2024-25 Board and Officers, and thanked them for their contributions over the last year. He noted that he is always available to discuss concerns or ideas and invited board members to reach out to him at any time.
6.	New Business	<p>A recommendation has been forwarded from the Finance & Audit Committee related to approvals of two contracts. Background information was circulated to the Board prior to the meeting.</p> <p>1.1 Approval of Lease Renewal – 100 Strowger Blvd</p> <p>Motion: The Board approves the renewal of the lease at 100 Strowger Blvd, Unit 107 in Brockville for a 5-year term effective October 1, 2024 as recommended by the Finance & Audit Committee. Moved by: Dorothy Thomson Seconded by: Tim Woods Carried.</p> <p>1.2 Approval of Cleaning Contract – A&B Cleaners</p> <p>Motion: The Board approves the contract with A& B Cleaners for a 3-year term effective July 1, 2024 as recommended by the Finance & Audit Committee. Moved by: Sandy Mark Seconded by: Jackie Lord Carried.</p>
7.	In Camera Session	An in camera session was not required.
8.	Next Meeting	Tuesday, September 24, 2024 at 5:00pm
9.	Adjournment	<p>Motion: That the meeting be adjourned at 6:32pm. Moved by: Chris Cummings Carried.</p>

Approved by:  Signed by:
C5DE430CB959462
Chris Cummings, Board Chair
 9/27/2024 | 4:01 PM EDT

Date

 Signed by:
1E5DEEA02E0A407
Juli Heney, Board Secretary
 9/27/2024 | 4:00 PM EDT

Date