

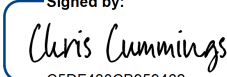
	Agenda Items	Discussion
		<ul style="list-style-type: none"> • The recipient of the annual Community Recognition Award has been selected, following staff and management engagement. • There will be recognition of RCHS’ 50th anniversary planned for September of this year. The Senior Leadership Team will bring forward recommendations for this event. • The final Operational Plan 2023-2024 status update was appended to the package.
7.	Board Chair Report	<p>In the Chair’s absence, S. Shaw referred members to the written report which was included in the meeting package. The following was highlighted:</p> <ul style="list-style-type: none"> • Positive feedback was received from directors regarding the annual board retreat. • Board materials and agendas will be made available via the board portal going forward. • Christine Joli-Coeur has submitted her resignation from the board effective after the AGM. Her positive contributions to the board were highlighted. As the bylaws have been recently amended to reduce the size of the board to 10 directors, there is no need to recruit for Christine’s position at this time.
8.	Break	Board members were provided with a short break.
9.	Business Requiring Decision of Board	<p>9.1 *Audited Financial Statements for 2023-2024 I. Mazurkiewicz, Chair, Finance & Audit Committee (FAC) referred members to final audited financial statements for 2023-2024 which were included in the meeting package. He also noted that the FAC minutes of May 23rd, 2024 were included in the consent agenda and outlined discussions at the last committee meeting surrounding the 2023-2024 audit process. He reported that the FAC met with the Auditor who reviewed the audit findings report and audited financial statements in detail. The audit went smoothly with no significant deficiencies to report. The Board congratulated staff and management on a clean audit.</p> <p>Motion: That the Board approve the 2023-2024 Audited Financial Statements as recommended by the Finance & Audit Committee. Moved by: Irv Mazurkiewicz Carried.</p> <p>9.2 M-SAA Schedule F - Declaration of Compliance for 2023-2024 M. Bellows, CEO, referred members to the Declaration of Compliance – M-SAA Schedule F as well as the associated exception report which were included in the meeting package. The Declaration of Compliance is signed annually by the Board Chair and confirms that the organization has fulfilled its obligations as included in the Multi-Sector Service Accountability Agreement (M-SAA). Exceptions for 2023-2024 with rationale were highlighted.</p> <p>Motion: That the Board approves M-SAA Schedule F – Declaration of Compliance and associated exception report for 2023-2024 and directs the Chair to sign. Moved by: Dorothy Thomson Seconded by: Juli Heney Carried.</p> <p>9.3 CEO Annual Performance Objectives for 2024-2025 S. Shaw referred members to the draft CEO Performance Objectives for 2024-2025 which were included in the meeting package. The annual objectives were first implemented five years ago when Michele joined as CEO, as recommended by the executive</p>

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		<p>search firm to promote good collaboration and communication between the Board and the CEO. It was noted that the CEO reports to the board on progress towards achieving the objectives on a semi-annual basis through the Executive Committee.</p> <p>It was reported that the draft objectives for 2024-2025 have been compiled with input from the Executive Committee and CEO and are aligned with the organization’s strategic priorities. M. Bellows highlighted that the qualitative nature of the objectives over the last five years make it somewhat difficult to measure achievement of indicators, and that next year, it would be beneficial to implement more quantitative indicators with timelines and measurable targets.</p> <p>Motion: That the Board approve the CEO Performance Objectives for 2024-2025 as recommended by the Executive Committee. Moved by: Jackie Lord Seconded by: Irv Mazurkiewicz Carried.</p> <p>9.4 Final Amendments to RCHS Bylaws S. Shaw, Chair, Governance & Nominating Committee (GNC) presented the final version of the revised corporate bylaws. The Board reviewed and approved the updated bylaws at the last meeting; however, several further small updates have been recommended by the GNC. Following board approval, the final bylaws will be presented to the Membership at the AGM for ratification.</p> <p>Motion: That the Board approves the final amendments to By-Law 1-2019 Revision 7 as presented by the Governance & Nominating Committee and recommends approval by the Membership at the 2024 AGM. Moved by: Sharon O’Hara Seconded by: Juli Heney Carried.</p> <p>9.5 Alliance for Healthier Communities</p> <p>9.5.1 Health Equity Charter Endorsement The Board reviewed the Alliance for Healthier Communities Health Equity Charter which was included in the meeting package. The most recent version of the charter was established following a review in 2021. The Alliance has requested that the boards of each member organization endorse the charter annually.</p> <p>Motion: That the Board endorses the Alliance for Healthier Communities’ Health Equity Charter. Moved by: Juli Heney Seconded by: Bridget Bygrave Carried.</p> <p>9.5.2 Resolutions & Voting Delegate Board members were referred to the Alliance for Healthier Communities annual resolutions package, which contains two bylaw resolutions, and five policy resolutions, as well as the comments from management which were included in the meeting package.</p> <p>The value of collective advocacy through the Alliance was emphasized regarding much-needed increases for CHC base funding. M. Bellows has discussed this with S. Hobbs, CEO for the Alliance for Healthier Communities, who is optimistic about progress made in terms of advocating for the additional funding. The Board agreed that a base funding increase should be the top priority for the alliance.</p>

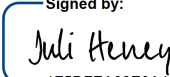
	Agenda Items	Discussion
		<p>The Board supported the comments from management and recommendations in terms of voting for each proposed resolution. Regarding resolution #4 which related to decriminalization of illicit drug use, the Board is undecided on which direction to vote. S. Shaw who will be attending the Alliance’ AGM on behalf of the Board, will listen to the conversation and make a decision with the CEO at that time.</p> <p>Motion: That the Board support the recommendations as put forward by management regarding the Alliance resolutions and vote accordingly at the 2024 Alliance Annual General Meeting. Moved by: Tim Woods Seconded by: Dorothy Thomson Carried.</p> <p>Motion: That the Board delegate Sandra Shaw as the voting delegate for the 2024 Alliance AGM. Moved by: Tim Woods Seconded by: Irv Mazurkiewicz Carried.</p> <p>Action: The Board will prepare a resolution related to advocacy for base funding increases next year.</p>
10.	Business for Discussion & Information	<p>11.1 Legislative Compliance Report 2023-2024 M. Bellows referred members to the legislative compliance report which was included in the meeting package. This document is updated annually and outlines the legislation which is applicable to the organization and includes all strategies/initiatives occurring to ensure the organization is meeting its legislative requirements. Updates to legislation and related compliance strategies were highlighted. The Board thanked M. Bellows, A. Caron, and the rest of the team for the comprehensive report.</p> <p>11.2 Generative Discussion – Board Retreat Learnings & Action Plan S. Shaw opened the floor for discussion and comments on the annual board retreat which was held on Saturday, April 27th, including session goals, identified action items, and the planning process.</p> <p>Highlights of discussion/comments:</p> <ul style="list-style-type: none"> • Board members now have a clearer understanding of the difference between strategic governance issues and operational issues. • Many next steps from the retreat have been initiated, though change will take time. • The Board better understands its advocacy role. Staff compensation is a top priority for the next year. • Identifying priorities that move the organization forward was valuable. • The retreat clarified the Board’s role and accountabilities in strategic guidance and oversight. • The Board can support the organization without crossing into operational management. • Small group discussions were beneficial for addressing questions not on the formal agenda. Continuing these is valuable. • Management needs to understand the specific questions to compile appropriate data. More generative conversations could help identify data needs. • The Board needs to set priorities for advocacy. More generative discussion time will help focus on specific roles and actions. • Engaging the CEO in setting advocacy priorities and addressing emerging issues is important. • Partnering with other local CHCs to further advocacy priorities is highly valuable.

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		<ul style="list-style-type: none"> • Monthly generative conversations are insufficient for timely advocacy. An advocacy sub-committee should be established, possibly reporting through GNC or Executive. • Advocacy Sub-Committee Considerations: <ul style="list-style-type: none"> ○ What operational needs require advocacy? ○ What should be communicated? ○ Who should be targeted? ○ How should advocacy be conducted? <p>Action: M. Bellows will circulate the current advocacy plan with key elements highlighted for board consideration over the summer. Next steps will be determined in the fall.</p>
12.	Meeting Evaluation	The link to the post-meeting online survey was included with the agenda. Board members were encouraged to provide feedback.
13.	In-Camera Session	<p>Michele Bellows, Anne Caron, Corey Turnbull, and Kristian Gundersen were excused from the meeting.</p> <p>Motion: That the Board move to an in camera session at 7:03pm. Moved by: Irv Mazurkiewicz Seconded by: Jackie Lord Carried.</p> <p>The CEO annual performance evaluation results were discussed.</p> <p>Motion: That the Board move out of an in camera session at 7:25pm. Moved by: Bridget Bygrave Seconded by: Sandy Mark Carried.</p>
14.	Next Board meeting:	Tuesday, May 28, 2024 at 4:30pm (via Zoom)
15.	Adjournment	<p>Motion: That the meeting be adjourned at 7:25pm Moved by: Sandra Shaw Carried.</p>

Approved by:

Signed by:

C5DF430CB959462
 Chris Cummings, Board Chair
 9/27/2024 | 4:01 PM EDT

 Date

Signed by:

1F5DDEA02E0A407
 Juli Heney, Board Secretary
 9/27/2024 | 4:00 PM EDT

 Date