

Board of Directors Meeting Minutes – Special Meeting

Thursday, May 5, 2022

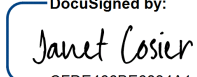
5:30pm via Zoom

Present:	Janet Cosier (Board Chair), Terry Gilhen (Secretary), Michèle LeBlanc (Treasurer), Jackie Lord, Sandra Shaw, Christine Joli-Coeur, Dorothy Thomson, Don Palmer, Christopher Cummings, Michele Bellows (CEO/Ex-Officio), Anne Caron (Director of Corporate & Administration Services), Kelly Barry (Director of Integrated Care), Kristian Gundersen (Executive Assistant/Recorder)
Regrets:	Deb McGuire, Veena Ravichandran

	Agenda Items	Discussion
1.	Constitution of Meeting & Land Acknowledgment	J. Cosier called the meeting to order at 5:30pm and confirmed quorum is met.
2.	Approval of Agenda	There were no additions or revisions requested to the agenda. Motion: That the RCHS Board agenda for May 5, 2022 be approved as circulated. Moved by: Dorothy Thomson Seconded by: Jackie Lord Carried.
3.	Declaration of Conflict of Interest	None declared.
4.	Phase 1 Capital Planning Grant	<p>i. Report from Capital Development Committee An overview of the deliberations which took place at the Capital Development Committee (CDC) meeting on May 5, 2022 regarding the approval of the phase 1 planning grant in the amount of \$200,000 was provided. All members of the CDC received a copy of the planning agreement which was reviewed in detail. Areas for clarification were highlighted to the committee, and questions were answered. There was unanimous agreement amongst committee members that the planning agreement should be approved. A recommendation was made for the Board of Directors to endorse the signing and execution of the agreement by the Board Chair and CEO on behalf of Rideau Community Health Services.</p> <p>ii. Questions, Comments, Discussion</p> <ul style="list-style-type: none"> • Question as to whether RCHS would be obligated to repay any planning funds if the project is not approved to proceed to stage 3 was raised. It was noted that any unused funds may have to be returned, and that the planning agreement addresses this. The agreement includes key deliverables and checkpoints with the endorsing organization (Ontario Health) and the Capital Branch. Reports on the budget will be made regularly to the Capital Development Committee. A cost sharing guide was also provided which lays out eligible and ineligible expenses. • Question as to whether the grant will be paid as a lump-sum was raised. It was noted that more information will be provided once the agreement is signed, and the initial kick-off meeting with the Capital Investments Branch occurs. It is anticipated that payment will be made in installments as milestones are achieved.

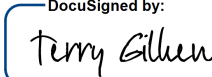
	Agenda Items	Discussion
		<p>iii. Adopt Recommendation from Capital Development Committee</p> <p>Motion: Be it resolved that the Planning Agreement presented to the Capital Development Committee and the Board is hereby approved. It is also resolved that the Chair of the Board of Directors and the Chief Executive Officer are authorized to sign the Agreement on behalf of Rideau Community Health Services. The Chief Executive Officer is authorized to execute and deliver the Agreement.</p> <p>Moved by: Don Palmer Seconded by: Chris Cummings Carried.</p> <p>J. Cosier congratulated Senior Staff and the Capital Development Committee on the work towards achieving this milestone and receiving approval of the planning grant application. It was noted that this is the most important strategic initiative that RCHS has embarked upon in the history of the organization.</p>
5.	Next Board meeting:	Tuesday, May 31, 2022, at 4:30pm
6.	Adjournment	<p>Motion: That the meeting be adjourned at 5:48pm.</p> <p>Moved by: Janet Cosier Carried.</p>

Approved by:

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Janet Cosier, Board Chair
 6/1/2022 | 4:17 PM EDT

Date

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Terry Gilhen, Board Secretary
 6/2/2022 | 7:06 PM PDT

Date