



Present: Graeme Bonham-Carter, Pam Blackstock, Rod Fournier, Don Dutton, Jan Hopkins, Wynn Turner, Tom Rankin, Peter McKenna		
1.	Welcome, regrets & absences	Graeme Bonham-Carter welcomed everyone. Quorum was in place. Regrets: John Mundy (comments sent via e-mail) & Christine Dolgowitz (voted via e-mail), Ainsley Charles, Wendy Quarry, Bill Lough
2.	Approval of Agenda to consider RTHL Business Plan	MOTION: Moved by Jan Hopkins, seconded by Tom Rankin, That the one item agenda “RTHL Business Plan” be approved. Carried
3.	Declaration of Conflict of Interest	None declared
4.	Rideau Tay Health Link Business Plan	
		<p>Peter McKenna noted that information about the development of Rideau-Tay Health Links (RTHL) has been provided to the Board at a number of Board meetings. The preparation and submission of the Business Plan marks a major milestone. The Business Plan, unsigned, was sent to the SE LHIN on January 14; the signed version will follow in the next few days.</p> <p>As the lead organization for the implementation of this business plan, Board members have received the plan for consideration and direction to the Executive Director regarding signature.</p> <p>Experience with primary care reform in other jurisdictions has indicated that resources and leadership are critical to success, and that buy-in from primary care providers is essential. RCHS and our ED have the track record and the knowledge and relationships to be the lead organization for Rideau Tay Health Links; Dr. Peter Cunniffe, the other co-chair, brings a primary health care physician perspective and connections.</p> <p>Cost and budget: The budget has been carefully developed by the Business Plan working group, using a format common to all Health Links, and was based on the outcomes to be achieved. The working group have reviewed the business plans of other Health Links in the SE LHIN. The Ministry of Health has planned for an estimated \$1million for each Health Link over a two year period, recognizing that resources will be critical to the transformation. Participating groups will also be committing resources to the initiative. To provide context for this budget, current health services in Rideau-Tay cost \$150 million, exclusive of physician salaries.</p> <p>Having dedicated staff is essential to ensure follow-up. The salary budget for the program manager and staff was determined using the Hay salary levels. Similar organization models were followed by the other Health Links. The staff hired would be paid out under RCHS as the RTHL Transformation Council is not an incorporated organization. The two year period of the plan was considered necessary to ensure that the primary health care organizations have actually bought into the process changes. The budget includes funds for space, phones and other operational requirements. The time that Peter McKenna spends as co-chair of the Transformation Council or Anne Caron would spend on overseeing the funds as they flow through RCHS, is not funded by this budget. Some items such as training and travel appear in two different places in the budget as a result of separating the costs of the Transformation Council from the operations of the Health Link.</p>



Funding for most information technology requirements is not included, as the major system requirements are being addressed by the SE LHIN through a re-purposing of an existing system, SHIPP (South East Health Information Portal). Likewise, funds for the evaluation of the seven Health Links have been centralized and one evaluation will be undertaken.

Impact on RCHS:

- The Executive Director: Several directors noted that the ED's time will be spent where the Board should want him to be – leading RCHS and other community health care organizations into the new/improved/more cost effective/more client oriented health care system of the future. It was also noted that the RCHS organization and Board are at a more mature stage than was the case some years ago. Hiring the right program manager and having a supportive governance council will alleviate some of the pressure on the ED's time.
- Communications in kind: Messaging about this transformation will be incorporated in any outgoing/communication materials from all Health Link organizations.
- RCHS would know who the RCHS clients with complex health needs are, and be able to see and make changes to improve their care. RCHS (along with the other CHCs involved in RTHL) have committed to provide primary care to any person with complex health needs that does not currently have a primary care provider. It is anticipated that private physicians will also participate.
- An impact on telemedicine and pharmacy services is anticipated, as they are likely to be needed by other primary care providers.
- There may be a need to examine our hours of operation, and physician services in the hospital.
- There is no reference to Governance role of boards of the organizations involved, including RCHS, in the Business Plan. This issue will be reviewed at the January 24 meeting now being organized.

Continued support from the Ministry of Health and the LHIN: The sense is that the good will and momentum that RTHL will build up will maintain support for the approach even if the Ministry shifts to other priorities. Continued funding is likely to be based on an evaluation of the results.

Timing: The planning committee is hoping to have approval by the Ministry and be up and running by April 1, 2014.

Editorial comments: There were some numbering issues in the Business Plan; 4.4 & 5.2 are missing.

Commitment: Each organization collectively commits to the outcomes of the business plan.

**MOTION: moved by Tom Rankin, seconded by Wynn Turner,
That the Board has had the opportunity to read and discuss the Business Plan for the Rideau Tay Health Link, and directs the Executive Director to sign it. Carried**



Rideau Community
Health Services

**Board of Directors Special Meeting
Wednesday, January 15, 2014 – 1:00 p.m.
MDCHC Board Room**

		E-mail vote received from one director and an abstention from another.
5.	Meeting Adjournment	MOTION: Moved by Jan Hopkins, seconded by Wynn Turner That the meeting be adjourned at 2:40 p.m. Carried
13.	Date Next Regular Board Meeting	January 28, 2014 5:00 dinner, 5:30 meeting RTHL organizations' boards have been invited to a meeting on January 24, 8:30 – 12:00, at the Smiths Falls Legion.

Approved by: _____
Chair

Secretary