



<b>Present:</b> Wynn Turner(Vice-Chair), Don Dutton, Jan Hopkins, Ian Donald, Terry Lee, Jacques Pelletier, Liz Snider, Pauline Muysson, Bob Long, Phil Fortier, Peter McKenna (Executive Director), Anne Caron (Director, Corporate Services), Judy Harting (recorder),		
1.	<b>Welcome, regrets &amp; absences</b>	The Board Secretary, Jan Hopkins welcomed everyone. She will chair until the new Chair is elected. Quorum was in place. The meeting was called to order at 5:25 Regrets: Graeme Bonham-Carter. Tom Rankin has resigned from Board.
2.	<b>Approval of Agenda</b>	<b>MOTION: That the agenda be approved as presented. Carried</b> <b>Moved by Liz Snider, seconded by Don Dutton,</b> Pauline Muysson was welcomed to her first Board meeting, and her name has been corrected on the e-mail list. The Board was advised that Tom Rankin has resigned from the SE LHIN Collaborative Governance and Community Engagement Committee referred to in the last consent agenda.
3.	<b>Declaration of Conflict of Interest</b>	None declared
4.	<b>Election of Board Chair</b>	Following the resignation of Tom Rankin, two directors expressed interest in the position and informed the Board Secretary. The election process was explained; once ballots have been counted the meeting will be turned over to the new Chair. Jan Hopkins received Graeme Bonham-Carter's vote decision and will vote on his behalf. Jacques Pelletier and Wynn Turner were given the opportunity to speak about their background and commitment to the position of Board Chair. Jan Hopkins thanked Anne Caron for assisting as the scrutineer. The Board elected Jacques Pelletier as Chair. Jacques thanked everyone and assumed the chair for the remainder of the meeting. <b>MOTION: That the completed voting ballots be destroyed. Carried</b> <b>Moved by Bob Long, Ian Donald</b> <b>MOTION: That the Board unanimously support the new chair Carried</b> <b>Moved by Don Dutton, Phil Fortier</b> After discussion of the need for another Director to replace Rankin, it was agreed that another board director was not needed and the number of directors for the balance of this fiscal year will suffice.
5.	<b>Consent Agenda</b>	<b>MOTION: That the Consent Agenda reports be accepted as presented. Carried</b> <b>Moved by Wynn Turner, seconded by Phil Fortier,</b>
	a.	Executive Committee
	b.	Community Engagement
	c.	Finance Committee
	d.	Executive Director Report It is unlikely that the LHIN would fund a full time replacement for the locum physician who is leaving. The Executive Director reminded the board that on Nov 5 there is an AOHC webinar for board members; if members want to be registered, they can contact Judy Harding. Wynn Turner and Jacques Pelletier expressed interest in participating.
6.	<b>New Business</b>	
	a.	Board of Director's Annual Evaluation** deferred
	b.	Run Merrickville Request A revised budget was received this afternoon; still some expenses are not detailed. The board decision tree was referenced to determine if the funding request meets RCHS criteria, and the request does do so.



		<p><b>MOTION: That one time financial support to a maximum of \$2000 be provided to Run Merrickville. to cover the certification expense of \$650 (amount to be confirmed) and the balance of funds be used to purchase registrations for staff, board members and clients with acknowledgement of the sponsorship by RCHS.</b></p> <p><b>Moved by Liz Snider, seconded by Terry Lee</b> <span style="float: right;"><b>Carried</b></span></p> <p>The ED noted that discussions about medical support are underway. It was suggested that the possibility of their t-shirts include the RCHS vision “Healthy People creating Healthy Communities” be explored. A formal letter from the Chair will be sent to confirm the details of the RCHS support.</p>
c.	ED Performance Plan 2015-16**	Wynn Turner and Tom Rankin had completed last year’s performance plan results; it was decided to use the same tools/criteria for the upcoming year. Jacques Pelletier will review this process with Wynn Turner.
d.	Legislative Compliance Review**	Liz Snider noted this review is done annually and ensures organizational compliance with all legislative obligations. The report is kept with supporting documents. Two non-governance policies are highlighted for management review: GEN150 & GEN 250. Peter McKenna will inform the board when the two policies are updated. It was suggested that the highlights of the Employment Standards Act be reviewed by the board to ensure they are aware in order to remain compliant.
e.	Review of Board Organization Chart**	The new Chair’s name will be inserted. A review of the Quality Committee needs to be done to see if current practice is acceptable, rather than having a committee of the whole. Currently every management/staff presentation to the board references how quality goals are being pursued. It was agreed that the Board continue the Quality Committee being in abeyance for this year; it may be useful to have a committee in place as we approach accreditation. This will be re-addressed in several months. Jane Page-Brown, Coordinator, Quality and Strategic Projects will be invited to make the Quality 101 presentation to the board at an upcoming meeting.
f.	Review and approve Board Calendar Sept 2015-July 2016	<p><b>MOTION: That the Board calendar be approved as presented</b></p> <p><b>Moved by Ian Donald, seconded by Jan Hopkins</b> <span style="float: right;"><b>Carried</b></span></p>
g.	SFCHC Lease	The Smiths Falls lease will be coming up for renewal in 2018. Other options, such as renewing the lease (can be renewed at same cost), revamping to meet revised needs, building a new building, or buying a property are being considered. All options will be impacted by changes in the health care system with respect to hospitals and primary care expected in the new year. A feasibility study was discussed at the Finance Committee meeting. Peter McKenna and Anne Caron will bring back information and options to the Board early in the new year.
h.	Consent Agenda evaluation	A report concerning the Consent Agenda evaluation was tabled as a result of Jan Hopkins’ discussion with Tom Rankin. The Board consensus was to continue with the consent agenda.
i.	Generative Discussion evaluation	Generative discussion generates new thinking. The concept is great in terms of identifying major strategic issues that the Board would like to focus on but the process to identify topics was problematic and could operate more collaboratively. More real discussions that are more collaborative would be more satisfying. The discussion can create synergy, as Board members often start from different places. We should pick topics with relevance right now and wind up with what has been learned. Generative discussions will continue with an improved process; topics are to be decided at the Board table.



7.	<b>Approval of Board Minutes</b>	
	July 28, 2015 Board Minutes	<b>MOTION: That the May 26, 2015 board meeting minutes be approved. (Done via e-mail)</b> <b>Moved by Jan Hopkins, seconded by Jacques Pelletier, Carried</b>
8.	<b>Generative Discussion</b>	<p><b>Health &amp; Social Services delivery in Lanark, Leeds &amp; Grenville (LLG)</b></p> <p>The SE LHIN proposed a way to bring Boards together across LL&amp;G, through organizing and covering cost of a discussion forum, inviting boards across the entire district participate, similar to the board to board group of RTHL. The meeting would examine whether there is any merit in the governing groups getting together to discuss health system integration and greater communication between the governing groups.</p> <p>The Executive Director provided an explanation of health and social service organizations in LLG on a slide that was distributed to Board members. It was noted that:</p> <ul style="list-style-type: none"> <li>• Ontario has been good about preserving local community governance boards.</li> <li>• There is pressure on hospitals to rationalize how they provide services – some specialized.</li> <li>• Opportunity if choosing to participate in conversation, to drive the direction in a community based group.</li> <li>• Has to be a more effective and cost effective way to provide health services.</li> <li>• Some organizations are struggling to keep up with demands on limited budgets– same effort and reports need to be done no matter the size – economy of scale.</li> <li>• Preserving our community governance system.</li> <li>• Need to be part of the conversation.</li> <li>• Organizations need to be partners – there is only one patient.</li> </ul>
9.	<b>Future Agenda Items</b>	<p>Retreat: A small workgroup of Ian Donald, Jacques Pelletier, Liz Snider, Wynn Turner and Peter McKenna will meet to plan the retreat, which will take place November 14, 10:-2, in Smiths Falls.</p> <p>The Next Board to Board meeting is scheduled for Friday Nov 20<sup>th</sup> 9-12 at Legion, all board members invited</p>
10.	<b>Meeting Evaluation - Ian Donald</b>	<ol style="list-style-type: none"> <li>1. Comment on our ability to balance efficiency and effectiveness, such as allowing time for discussion. Meeting led off excellently by corporate secretary, good discussion on project funding &amp; decision tree – open discussion on quality.</li> <li>2. Do we feel we followed our appropriate governance role (versus getting into operations) and attended to our board strategic priorities and work plan? Good recap on ED performance process, compliance review identified things to refer back to mgmt., generative discussion helpful as mgmt. provided board with useful thought processes. Productive &amp; analytical meeting.</li> </ol> <p>Completed by Ian Donald, given to staff for filing.</p>
11.	<b>Next Board Meeting</b>	Tuesday October 27, 2015
10.	<b>Meeting Adjournment</b>	<b>MOTION: That the meeting be adjourned at 7:40 p.m.</b> <b>Moved by Wynn Turner Carried</b>

\*\* Calendar items for September

Approved by: \_\_\_\_\_

Chair

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Secretary