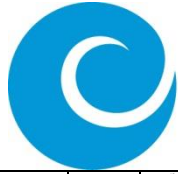




<b>Present:</b> Tom Rankin(Chair), Wynn Turner (Vice-Chair), Ian Donald, Don Dutton, Jan Hopkins, Graeme Bonham-Carter, Liz Snider, Wendy Quarry, Terry Lee, Ainsley Charles, Jacques Pelletier, Peter McKenna (Executive Director), Anne Caron (Director, Corporate Services), Onalee Randell (Director, Community Services), Judy Harting (recorder), Ray Elgersma (Two Rivers Food Hub),		
1.	<b>Welcome, regrets &amp; absences</b>	The Board Chair welcomed everyone. Quorum was in place. Regrets: Christina Dolgowicz is still on leave
2.	<b>Declaration of Conflict of Interest</b>	None declared.
3.	<b>Presentations</b>	
	a. Two Rivers Food Hub	The Executive Director introduced Ray Elgersma, chair of the steering committee of the Two Rivers Food Hub (2RFH). Matt Brearly, Project Manager (2RFH), sent his regrets. A draft 2RFH organization chart was circulated. Ray Elgersma thanked the board for their assistance in the past year; 2RFH would not be where they are today without RCHS. They are aiming toward self-sufficiency, but are asking for a one year partnership extension. Depending on their success in applying for a Trillium grant, there may be a request for a second extension. They have a five year business plan; a summary of it is on their website. There will be an “Open House” on February 5 from 3-6 pm; all board members are welcome to attend. <b>MOTION: That the Two Rivers Food Hub and Rideau Community Health Services extend their partnership agreement for an additional year (April 1, 2015 to March 31st, 2016) as they continue to work as partners in the development of the Two Rivers Food Hub</b> <b>Moved by Graeme Bonham-Carter, seconded by Don Dutton. Carried</b>
	b. After School Program	Deferred
	c. Corporate Services	Anne Caron, Director of Corporate Services gave a presentation about how Corporate Services supports the quality agenda of RCHS. Corporate services covers information technology, information management, finance, property plant and equipment, strategic projects and human resources. Anne spoke specifically about the Human Resources portion of Corporate Services. A copy of the presentation will be sent to the Board.
4.	<b>Consent Agenda</b>	<b>Motion: to accept the consent agenda reports as presented, Moved by Wynn Turner, seconded by Jacques Pelletier. Carried</b>
	a. Executive Committee	
	b. Finance Committee	
	c. Community Engagement Comm.	
	d. Executive Director Report	
	e. Board Chair Report	
5.	<b>Approval of Agenda</b>	<b>MOTION: That the agenda be approved with addition of an item 7f, 10 Things about RCHS, and correction of the Next Board meeting date to Tuesday, February 24 at MDCHC. Moved by Jan Hopkins, seconded by Wynn Turner. Carried</b>
6.	<b>Approval of Board minutes</b>	
	i. November 25, 2014	<b>MOTION: That the November 25, 2014 board meeting minutes be approved - done by e-mail Moved by Jan Hopkins, seconded by Graeme Bonham-Carter. Carried</b>
7.	<b>Business Arising</b>	



	a. 3 <sup>rd</sup> Quarter Financials**	<p>Don Dutton noted that everyone had received the financials in their board package. The Finance Committee met yesterday and is satisfied with the financial report. Some FIN policies were reviewed and the majority had no change; one, GOV 71 will come to the February Board meeting for approval. Terry Lee has agreed to serve as Vice-Chair of the Finance Committee.</p> <p><b>MOTION: That the 3<sup>rd</sup> Quarter financial report be approved.</b></p> <p><b>Moved by Don Dutton, seconded by Terry Lee. <span style="float: right;">Carried</span></b></p>
	b. AOHC – Call for Resolutions**, Nominations	<p>AOHC invitation for nominations to the board of AOHC was received. If anyone is interested, advise Judy Harting.</p> <p>AOHC is also looking for volunteers for AOHC Awards committee; the Chair will put his name forward for this committee.</p> <p>In response to a question about RCHS programs that could be nominated for an award, the Executive Director mentioned possibly the Lung Health Program (a program in partnership with North Lanark) could be proposed as a program for recognition.</p> <p>The Board Chair suggested a learning session at the AOHC conference could be the RTHL Board to Board association with Health Links; Graeme Bonham-Carter has made that proposal to AOHC.</p> <p>The deadline for resolutions for the upcoming annual AOHC conference is March 13; Board members were asked to bring any ideas to the February Board meeting.</p>
	c. Draft Operational Plan process 2015-16**	<p>Peter McKenna noted the process to complete the operational plan is underway. The Management team is working on the plan with a strong focus on “Access”. The Plan will come to the Board in March with the Budget. An update will be shared at the February Board meeting.</p>
	d. RTHL Board to Board (B2B) Meeting Jan 27	<p>Graeme Bonham-Carter noted Cheryl Chapman and Dr. Jonathan Kerr facilitated the meeting; Maureen McIntyre and her RTHL team gave presentations. Graeme Bonham-Carter did a wrap up of the other board responses to the nine roles of RTHL organization boards. Excellent discussions took place during group breakouts.</p> <p>RCHS should be proactive around community engagement by sending a letter to RTHL board chairs &amp; champions asking them to support a community engagement effort and proposing a meeting with their board members who are involved in community engagement. It was suggested that Wendy Quarry work collaboratively with the Hospital Board Community Liaison Committee to send out this letter, along with Graeme Bonham-Carter &amp; Richard Schooley. RTHL staff are working on a website for people to access for information. The RTHL steering committee is meeting next week.</p> <p>The Board Chair thanked Graeme on behalf of the board for what he has achieved with the B2B events.</p>
	e. Generative Discussion – update	<p>Two documents were included in the board package about Generative Discussion. The “time bound” portion (30 minutes on the agenda), a champion (the Chair will assume that role), and “thinking outside the box” are ideas that can be used.</p> <p>Each director was asked to send several suggestions for generative discussion topics to the Chair’s attention before the next Executive meeting February 12.</p>
	f. 10 Things about RCHS	<p>The Board Chair and Executive Director spoke to the Smiths Falls Council earlier this month and distributed a document titled “10 Things about RCHS” focusing on Smiths Falls”, and will make a similar document, focusing on Merrickville- Wolford, available to the Merrickville council next weekend. The “Ten Things” can be specific to</p>



		each geographic area when doing various council presentations. It was suggested that an information package specific to the full geographic RCHS area be sent out to the membership, along with the RTHL newsletter and Two Rivers Food Hub update.
<b>8.</b>	<b>Future Agenda Items</b>	<ul style="list-style-type: none"> <li>- After School presentation</li> <li>- AOHC Resolutions</li> <li>- HUB pool (Gallipeau Centre); a letter seeking support is expected</li> <li>- Generative Discussion suggestions</li> <li>- Nominating Committee meeting will be held before next Board mtg.</li> <li>- Follow up from B2B meeting</li> </ul>
<b>9.</b>	<b>Meeting Evaluation</b>	<ol style="list-style-type: none"> <li>1. Comment on our ability to balance efficiency and effectiveness, such as allowing time for discussion. Very well done.</li> <li>2. Do we feel we followed our appropriate governance role (versus getting into operations) and attended to our board strategic priorities and work plan? Yes – very little operational issues</li> </ol> <p>Completed by Ainsley Charles, given to staff for filing.</p>
<b>9.</b>	<b>Date of Next Board Meeting</b>	Tuesday February 24, 2015 5:00 pm MDCHC Community Room 5:00 dinner, 5:30 meeting
<b>10.</b>	<b>Meeting Adjournment</b>	<p><b>MOTION: That the meeting be adjourned at 8:00 p.m.</b> <b>Moved by Don Dutton.</b></p> <p style="text-align: right;"><b>Carried</b></p>

\*\* Calendar items for January

Approved by: \_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary