



Present: Tom Rankin (Chair), Wynn Turner (Vice-Chair), Christina Dolgowicz, Don Dutton, Jan Hopkins, Graeme Bonham-Carter, Liz Snider, Wendy Quarry, Jacques Pelletier, Terry Lee, Peter McKenna,		
1.	Welcome, regrets & absences	Tom Rankin welcomed everyone. Quorum was in place. Regrets: Ian Donald, Ainsley Charles, Judy Harting
2.	Approval of Agenda	MOTION: That the agenda be approved as presented. Moved by Jacques Pelletier, seconded by Graeme Bonham-Carter, Carried
3.	Declaration of Conflict of Interest	None declared.
4.	Items for Discussion	
	a. Final outstanding items from Butler report	Jan Hopkins noted that a small number of outstanding recommendations were reviewed by the Executive Committee. Jan's summary, along with the original report is on board website under archived board documents, and the two documents will be linked. The Board thanked Jan for her efforts in "wrapping up" the report. MOTION: That the Board accept the briefing report and actions taken. Moved by Jan Hopkins, seconded by Graeme Bonham-Carter, Carried
	b. GOV 140, GOV, 160, GOV 180	MOTION: That the changes to GOV 140 be approved as presented. Moved by Jan Hopkins, seconded by Wynn Turner Carried MOTION: That the changes to GOV 160 be approved as presented. Moved by Jan Hopkins, seconded by Wynn Turner Carried MOTION: That the deletion of GOV 180 be approved as redundant. Moved by Jan Hopkins, seconded by Wynn Turner Carried The Board was pleased with the work and will consider how to incorporate Health Links support into GOV policy.
	c. 2014-15 Operational Plan Update	Peter McKenna presented the Operation Plan update, and responded to a number of questions from Board members. MOTION: That the challenges of the past months for RCHS staff be recognized, and that the Board express their thanks for the staff's hard work. Moved by Jan Hopkins, seconded by Jacques Pelletier Carried
5.	Reports	
	a. Quality Report	Wynn Turner presented the Board Evaluation Report for 2013-14. The Board thanked Wynn for the report, which was tabled. Wynn suggested that each committee consider the comments for their committee.
	b. Executive **	The minutes were distributed in board package. Future Executive Committee agendas will be sent out to all Board members; any Board member is welcome to attend.
	c. Finance Committee**	The minutes were distributed in board package.
	i. Treasurer's Report**	Don Dutton asked that the October Financial Report be circulated to the full Board in the new format.
	d. Community Engagement Committee	Wendy Quarry reported the progress on finalizing the committee work plan. Committee members spoke with the New Horizon group and Community Support Services Lanark County about a "conversation" on CSS. Liz Snider has organized a meeting on January 28, 2015 at 2 pm in Burritt's Rapids. Tom Rankin will seek meetings with the new Smiths Falls and Merrickville mayors and councilors to provide an



		orientation to RCHS and the health system.
e.	Executive Director Report**	Peter McKenna gave a verbal report of ongoing activities.
	i. Health Care Tomorrow	Peter McKenna gave a Power Point presentation about Health Care Tomorrow. This was followed by a lively conversation with the Board. The Board was invited to visit www.healthcaretomorrow.ca for further information.
	ii. Rideau Tay Health Link	Graeme Bonham-Carter presented an update on the Board to Board meeting scheduled for January 27, 2015 10 am – 1 pm at the Smiths Falls Legion. The Executive Committee is to review the 9 roles of Governors in Health Links at the meeting of January 8. Board members were asked to think about the roles and in particular, the actions taken and plans.
f.	Report from Chair**	
	i. Community Boards – generative discussion	Tom Rankin presented his ideas on “Generative Discussions”. Such discussions do not need to reach a conclusion or a decision, they can be open ended. Discussions will also be reviewed at the subsequent Executive Committee meeting, to identify any need for follow up. The discussions could also lead to invitations for others to attend a subsequent meeting. Any Board member, or ED/staff, can identify a subject for discussion. Tom proposed that, to find time for more discussion, we move to a consent agenda for minutes and committee reports. Anyone wishing discussion on an item that is part of the consent agenda should flag their request at the time of approval of the agenda. The Board will start this approach in January and will review in February. The January discussion will be a follow up to the RTHL meeting earlier in the day. Approximated one hour will be allocated for such an item at Board meetings.
6.	Approval of Board minutes	
	i. October 28, 2014	MOTION: That the October 28, 2014 board meeting minutes be approved - done by e-mail Moved by Jan Hopkins, seconded by Wendy Quarry, Carried
7.	Future Agenda Items	<ul style="list-style-type: none"> - GOV 201 - CAPS Refresh 2015/16 due Jan 9, 2015 (Peter McKenna will bring by Dec 18 if ready, otherwise it will go to Executive Committee on Jan 8, 2014 – Tom Rankin to remind Board members of special meetings in January)
8.	Meeting Evaluation	<ol style="list-style-type: none"> 1. Comment on our ability to balance efficiency and effectiveness, such as allowing time for discussion. Well balanced. Allotted time was adequate. 2. Do we feel we followed our appropriate governance role (versus getting into operations) and attended to our board strategic priorities and work plan? Yes. Fiduciary done, general policy discussions, pre-generative discussion. Completed by Jacques Pelletier, given to staff for filing.
9.	Date of Next Board Meeting	Thursday December 18, 2015 9:30 am following Board/Staff breakfast SFCHC Alzheimer Room . (park at the rear of SFCHC & enter by Collegiate Court door)
10.	Meeting Adjournment	MOTION: That the meeting be adjourned at 8:00 p.m. Moved by Don Dutton, Carried



Rideau Community
Health Services

**Board of Directors Meeting Minutes
Tuesday, November 25, 2014 – 5:00 p.m.
MDCHC Community Room**

** Calendar items for November

Approved by: _____
Chair

Secretary